



DEPARTMENTS OF THE ARMY AND THE AIR FORCE

NATIONAL GUARD BUREAU

ARMY NATIONAL GUARD OPERATING ACTIVITY CENTER

ABERDEEN PROVING GROUND, MD 21010-6420



NGB-ARO-TI

1 October 1992

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: (All States Log Number #I-92-0429) FY 93 Continuing Health/Medical Education (CHE/CME) Fund Management

1. In FY-93, funding for the Continuing Health/Medical Education program will be controlled by the Individual Training Branch on a reimbursable basis. The Office of the Army Surgeon (NGB-ARP-H) will establish the appropriate number of CHE training opportunities allocated to each State. An adjustment of the approximate number of training activities for each State will be conducted at mid-year by the Office of the Army Surgeon. States may request an increase in the number of CHE training opportunities with justification and documentation of execution of CHE/CME funds for the 1st and 2nd quarters.

2. The normal funding process is for the Plans, Operations, and Training Officer (POTO) to:

a. Obtain the course quota or approval for the CHE training from the Individual Training Branch after receiving the request from the medical professionals, and;

b. Issue orders utilizing existing Schools Training dollars (2F10.0000).

Each State shall compute a cost estimate for each CHE training request submitted to the Individual Training Branch to include the amount of travel, per diem, pay and allowances and registration fees which should be annotated in the Remarks Section of the NGB Form 64. Individual Training Branch will reimburse the POTO at the end of the quarter in which the medical professionals attend the training, except for the fourth quarter which will be issued at the end of the third quarter.

3. FY-93 Type Duty Codes are:

a. TDC 21C Continuing Medical/Health Education (CME/CHE) Officer Medical Professional Officers (i.e., MC, DC, VC, AN, AMSC, MS [68]) participating in a medical/health education seminar, conference, or meeting which awards continuing education units in their professional area of expertise/concentration.

b. TDC 251 Medical/Health Education (CME/CHE) Officer Military/Civilian: Medical Professional Officers (i.e., MC, DC,

End 3

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**VC, AN, AMSC, MSC, (68) participating in an activity at military institutions to maintain their professional competence.**

**c. TDC 252 Physicians Assistant/Enlisted Medical (91C) participating in a medical/health education seminar, conference, or meeting which awards continuing education units in their professional area of expertise/concentration.**

**4. CHE/CME is specifically designed for training that provides credits that count towards either license renewal or the maintenance of professional credentials. All applications for such training should have documentation of these credits included on each training activity requested.**

**5. Medical professionals eligible to attend CHE/CME training are physicians (MC 60-62), dentists (DC 63), veterinarians (VC 64), Specialty (AMSC 65), nurses (NC 66), medical service (MS 68), physician assistants (WO 600A), and licensed practical nurses (91Cs).**

**6. When completing the NGB Form 64, every effort must be made to reflect the correct branch, primary and duty area of concentration (AOC) of the medical professional. A physician with a PAOC/DAOC of 61J General Surgeon, would not usually be going to a radiology or pathology conference, however, exceptions do exist.**

**7. The State Surgeon, State Chief Nurse, Brigade and Group Commanders and Chief Nurses, and senior medical enlisted (91C) should attend the Association of Military Surgeons of the US (AMSUS) in addition to another CHE/CME training experience.**

**8. Point of Contact for the Individual Training Branch is Ms. Pat Deblasi at DSN: 584-1883, Commercial (410) 671-1883, and the Point of Contact for the Office of the Surgeon is COL Wright, DSN 289-4608, Commercial (703) 756-4608, FAX 289-1225.**

**FOR THE CHIEF, NATIONAL GUARD BUREAU:**

**Encl**

  
**ERIC W. BRAMAN**

**COL, GS**

**Director, Operations,  
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